



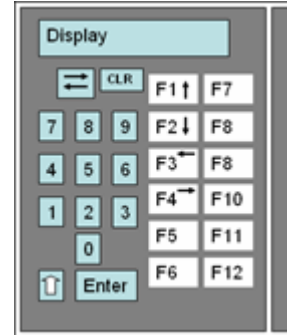
# Daylight Savings Instructions for I.T. 1600 Clock Terminals

1. Swipe " System Enable " Badge  
*or*  
A. Unplug the AC Power Supply for five ( 5 ) Seconds & Plug it back in.  
B. At the Number Keypad. Press 1 - 9 - CLR - 0 - 5

FWD / BACK / ENTER  
TIME

2. Press the ( F4 ) Key One Time ( The F4 Key is the Fourth White *or* Gray Key in the First Column )

FWD / BACK / ENTER  
INSTALL



3. Press the ( F2 ) Key One Time ( The F2 Key is the Second White *or* Gray Key in the First Column )

INSTALL  
UNIT

4. Press the ( F2 ) Key One Time ( The F2 Key is the Second White *or* Gray Key in the First Column )

INSTALL UNIT  
NUMBER xx

( XX = the Unit # for your Clock , Please DON'T CHANGE this NUMBER)

5. Press the ( F4 ) Key FOUR ( 4 ) Times

INSTALL UNIT  
DS ON 10

( Please See the Table Below for Correct Code for Each Year )

6. Press the ( F4 ) Key One Time

INSTALL UNIT  
DS OFF 44

( Please See the Table Below for Correct Code for Each Year )

7. Press the ( F1 ) Key Three ( 3 ) Times to EXIT the Program.
8. The Clock Should Show the Current Date & Time.

### Daylight Savings Dates for I.T. Time clocks

Time Change Date	DS On Value	Time Change Date	DS Off Value
March 11, 2007	10	November 4, 2007	44
March 9, 2008	10	November 2, 2008	44
March 8, 2009	10	November 1, 2009	44
March 14, 2010	10	November 7, 2010	44
March 13, 2011	10	November 6, 2011	44

**Note:**

Changes to any other value in this menu may cause your time clock to stop communicating with the computer.